



Self- Safety Audit

Safety Survey	Met	Not Met	Initials	Initials
All teachers and staff wear a Kids R Kids logo shirt and name badge				
Ensure staff is provided with training on Developmentally Appropriate Practices (DAP), Positive redirection, Positive guidance and Classroom Management				
All First aid kits are stocked with current items and are inaccessible to children in care				
Ensure front desk is staffed at all times				
Ensure medication is in its original container, labeled with the child's full name, is not expired and a parental authorization to dispense is on file				
Ensure glass coverage is no more than 30%				
When moving from one location to another, headcount checks are performed at the beginning and end of your move. Current Rosters are always kept with the class and ratios are maintained. Ensure teachers and staff position themselves to provide maximum oversight in all areas that contain children. Ensure teachers never congregate				
Lights are kept on at all times in the Infant Rooms (with children under 12 months)				
Ensure all infants are placed on their backs to sleep in cribs and the Infant Sleep Chart is in use				
Cots/cribs are placed apart (as required by each state) and are assigned to a specific child, cleaned and sanitized daily				
Cribs are free of soft bedding, bumper pads, pillows and stuffed toys, also have tight fitting mattresses and secure fitted sheets				
All hygiene supplies are available (soap, paper towels, toilet paper and trashcans with lids). Teachers, staff, and children are washing hands according to handwashing procedures				
Student's personal items including sheets and blankets are kept separate				
Ensure all cabinets remain locked, all hazardous materials remain inaccessible to children, electrical outlets are covered, visible cords from any electronics are secured and/or inaccessible; window cords are adjusted to prevent strangulation				
Ensure all food, including bottles are properly stored, labeled and dated according to Kids 'R' Kids Best Practice. Ensure individual children's allergies are posted where they can be seen in the classroom and where food is served				

Furniture and equipment are clean, in good repair and used appropriately. Ensure staff are utilizing safety restraints on infant seats, swings, strollers and high chairs				
Handheld aerosol air fresheners are not used				
All entrances/exits are kept clear of storage or equipment				
Ensure playground and surrounding areas are clean and in good repair, free of standing water, adequate resilient surfaces are provided within fall zones, and fences are in good repair				
Ensure all vehicles are physically double checked by staff daily to ensure no child is left behind, all children are documented on passenger check list, vehicle emergency forms are current and complete and the vehicle checklist is completed daily				